

Collaborate Recorded Session

Please see **Collaborate First Time User** if this is your first time logging into a collaborate session.

First log into the course to which you have a **Blackboard Collaborate** scheduled session.

Depending on the phrasing of your instructor's title, the title should be similar to **Collaborate**. Click the link on the left from the menu.

Collaborate

Make sure the **Recordings** tab is selected. Hover over the title of the session and click to enter the room details. Note: This may take up to 20-30 seconds from the time you click the link to the time you enter the other room details.

SCHEDULED SESSIONS | **RECORDINGS**

Search Start Date End Date

<input type="checkbox"/>	Title ▲	Date & Time	Session Duration	Version	Blackboard Collaborate	Audio (MP3)	Video (MP4)
<input type="checkbox"/>	Test Course	Friday, February 6, 2015 3:47:08 PM CST	0:02:27	12.6		Convert	

The file should open automatically depending on your computer. You may also find this file in your **Downloads** folder on your computer, in case it doesn't automatically open.

If Blackboard Collaborate does not launch automatically, open meeting.collab in your Downloads folder to join the session.

Recording Details

Test Course

Title: Test Course
Description:
Date & Time: Feb 6, 2015 3:47 PM
Session Duration: 0:02:27

If your recording does not launch automatically, open **play.collab** in your Downloads folder.

If you can't open the .collab file, [download the Blackboard Collaborate Launcher](#).

If your instructor has done so, you may also click the play button under either MP3 or MP4 (again depending on which one your instructor has done). This may take up to 20-30 seconds from the time you click the play button to the time you enter the video player.

SCHEDULED SESSIONS | RECORDINGS

Search Start Date End Date Go

<input type="checkbox"/>	Title ▲	Date & Time	Session Duration	Version	Blackboard Collaborate	Audio (MP3)	Video (MP4)
<input type="checkbox"/>	Test Course	Friday, February 6, 2015 3:47:08 PM CST	0:02:27	12.6		Convert	

You can play the file or download to watch at another time. If the instructor uses the whiteboard for his/her presentation slides, you will be able to view them in this section. You will not be able to see the instructors webcam, the chat function, participants, etc. This video will only be for the whiteboard area.

Test Course - Feb 6, 2015 3:44 PM

