Collaborate Recorded Session

Please see **Collaborate First Time User** if this is your first time logging into a collaborate session.

First log into the course to which you have a **Blackboard Collaborate** scheduled session. Depending on the phrasing of your instructor's title, the title should be similar to **Collaborate**. Click the link on the left from the menu.

Collaborate

Make sure the **Recordings** tab is selected. Hover over the title of the session and click to enter the room details. Note: This may take up to 20-30 seconds from the time you click the link to the time you enter the other room details.

The file should open automatically depending on your computer. You may also find this file in your **Downloads** folder on your computer, in case it doesn't automatically open.

If your instructor has done so, you may also click the play button under either MP3 or MP4 (again depending on which one your instructor has done). This may take up to 20-30 seconds from the time you click the play button to the time you enter the video player.

You can play the file or download to watch at another time. If the instructor uses the whiteboard for his/her presentation slides, you will be able to view them in this section. You will not be able to see the instructors webcam, the chat function, participants, etc. This video will only be for the whiteboard area.